

Routing and Approval Scenarios

There are many routing and approval scenarios you may run into as you prepare a fellowship or grant application for submission. Here is a brief list of potential scenarios, and the appropriate action to take:

		Must route in WISPER for institutional approval BEFORE submitting	Must work with grant administrator	Must provide copy to grant administrator	May submit directly without prior approval	Must work with department/center to ensure no internal conflicts
Full Proposal	A full proposal that requires a detailed budget for proposed costs, institutional approval, and/or institutional submission	✓	✓			
	A full proposal that does not require a detailed budget for proposed costs (often a fixed amount) and allows PI submission	✓	✓			
Pre-Proposal	Institutional signature required	✓	✓			
	No budget or monetary amount specified, no institutional signature required, submissions not limited			✓	✓	
	No budget or monetary amount specified, no institutional signature required, submissions limited per department, division or institution		✓			✓
	A pre-proposal or letter of intent (with a budget or monetary amount specified) that does not require institutional signature	✓	✓			
Internal Competition	No departmental or divisional limit on submissions			✓	✓	
	With departmental or divisional limit on submissions		✓	✓		✓